

# Spring term 2nd Half Term Newsletter.....

Welcome back to Nursery hope you have all had a lovely half term and had some Fun days. Our Holiday club was full of fun this half term including some pancake cooking and eating. Please book in for the next holiday club which is Easter as I will also be attaching the May Half term booking form to the end of this newsletter!

## Themes

We have been asking the children in the nursery what things they like doing and they have come up with some lovely ideas about our themes this term, please pick up a sharing sheet from the foyer to see what each room is doing.

We have a couple of things this term you can get involved in, Pet week 26th February when we are inviting you to bring in your pets to show and tell, we have a veterinary nurse coming in on Thursday and one of our Mums is bringing in some exciting things from her days as a zoo keeper!!

For World Book Day Thursday 1st March we are inviting anyone Mums, Dads, Aunties, Uncles, Grandparents to come in and share a story with your child we will be open for story telling from 9.00 - 10.00am. Please let us know if you would like to come in (I will put a list on the door) just so we know who to expect.

## STAFF

We have welcome a new member of staff Charlie, who started with us last term, she stepped in so that Victoria could leave us to concentrate on her studies. Charlie is based in the Ladybird room but also does a few days in Butterfly so I'm sure you will see her flirting around the nursery. The children have already taken her under their wings and I often see her buried under a pile of toys, books or art crafts!!

Amelia has announced the exciting news that she will be leaving us in the summer to have her first baby!! We are so pleased for her (although we will miss her tons!!) and we look forward to meeting her new baby when it arrives!!

## E-mail address

Our e-mail address is [lh-melbourn@btconnect.com](mailto:lh-melbourn@btconnect.com) if you would like to contact us in this way. Please note that the emails are not always checked if we are busy so if your query is urgent then please phone us instead.

## PAYMENT OF FEES

Little Hands preferred payment methods are direct bank payments or Childcare vouchers. Payments should be made within 2 weeks of the invoice date or a late pay fee

of £20 will be added. Alternative payment arrangements (cheque or cash) or timings may be possible please speak to the nursery manager in advance

### **Direct Bank Payments**

Fees can be paid directly into the nursery bank account either at a bank/post office or via Internet banking. The nursery bank details are:

Bank:	HSBC
Sort Code:	401659
Account Number:	60037524

The payment should be referenced with your child's name and written notification emailed to Jane Marshall [little.hands@icloud.com](mailto:little.hands@icloud.com) stating your child's name, payment amount and date payment has been made; this is essential to prevent payments being mistakenly attributed to the wrong family. If email is not an option the written notification can be given as a note/letter to the nursery manager.

### **Weather**

Please make sure that you bring in a change of clothes, coat and wellies as now the weather is turning more wintery the children are getting very muddy in our garden! We head outside in all weathers and so it's important the children have the right clothes to keep them warm and dry whilst playing. If you could name their stuff it makes it easier to find if they get misplaced.

### **Collection of children**

Please note that our pick up times are 12, 1.00, 3.00, 4.00 and 4.30 if you come at any other time then please be patient if we don't open the door straight away, we are often in numbers with the children and can't leave to open the door until we have made sure the children are safe, if you can stick to our pick up times (or as close as possible) it would be greatly appreciated.

Our opening hours are 8.30 am until 4.30 pm, please make sure you are here to pick up your child by 4.30 or let us know as soon as you can if you are going to be late so we can prepare your child that you will be a few minutes late picking up.

### **Illness**

Our policy for the dreaded sickness and diarrhoea bug is 48 hours away from Nursery. Please don't bring your child into nursery until they have had 48 hours since their last bout, we have had a real run of it last term with children and staff and we would like to try to keep it at bay as much as we can. I really appreciate your support in this as I know how difficult this can be especially as normally after 24 hours they are bouncing around looking fine!!

For all other illnesses we follow the latest guidelines from NHS Direct which does change from time to time so if you are worried about whether to bring your child in then please do check the website. **If you have had to give your child any medication to help them get through the day ie Calpol then we would ask you to not bring them in that day.**

