

# Autumn 1st Half Newsletter.

## Welcome back

We are so happy to see all the smiling faces back again after a fabulous Summer of Fun. We really hope you have all had a brilliant time whether it was with us, on holiday or just being at home playing!

## All Change....

As some of you will have already noticed we have been very busy over the Summer making some lovely positive changes to our Nursery.

The Baby room has been transformed into a natural, sensory place for the babies to explore, touch, smell (even taste!!) and progress their development. We decided as a nursery that we wanted to try and change some of our plastic toys for a more natural environment which has been received well so far!

The Butterfly room has done the same with many of their resources switched out for natural replacements to give a variety of loose parts for the children to explore, create and learn with.

We have created a new lunchroom which has been a really big hit over Holiday club and so far, this week the children are enjoying the space, we use this for snacks, lunch and dinner.

The other new space we have created is our Multi-sensory room which has been a plan of mine for a little while now and I am delighted how well it has turned out and the children are finding new ways to use it already which is fantastic.

Please do pop in and see it all when you have a chance!!

## Garden

Jess has worked really hard in our garden and the children have been enjoying all the changes, variety and opportunities that are being created out there.

After October half term we will be introducing some Outdoor learning opportunities in the garden and in the wider spaces of the field and the woods. We can't wait to share this with your children....so watch this space!!

## Illness

Our policy for the dreaded sickness and diarrhoea bug is 48 hours away from Nursery. Please don't bring your child into nursery until they have had 48 hours since their last bout, we have had a real run of it last term with children and staff and we would like to try to keep it at bay as much as we can. I really appreciate your support in this as I know how difficult this can be especially as normally after 24 hours they are bouncing around looking fine!!

For all other illnesses we follow the latest guidelines from NHS Direct which does change from time to time so if you are worried about whether to bring your child in then please do check the website

If you have had to give your child any medication to help them get through the day ie Calpol then we would ask you to not bring them in that day.

### E-mail address

Our e-mail address is [lh-melbourn@btconnect.com](mailto:lh-melbourn@btconnect.com) and lhmelbourn1@gmail if you would like to contact us in this way. Please note that the emails are not always checked if we are busy so if your query is urgent then please phone us instead.

### PAYMENT OF FEES

Little Hands preferred payment methods are direct bank payments or Childcare vouchers. Payments should be made within 2 weeks of the invoice date or a late pay fee of £20 will be added. Alternative payment arrangements (cheque or cash) or timings may be possible please speak to the nursery manager in advance

### Direct Bank Payments

Fees can be paid directly into the nursery bank account either at a bank/post office or via Internet banking. The nursery bank details are:

Bank:	HSBC
Sort Code:	401659
Account Number:	60037524

The payment should be referenced with your child's name and written notification emailed to Jane Marshall [little.hands@icloud.com](mailto:little.hands@icloud.com) stating your child's name, payment amount and date payment has been made; this is essential to prevent payments being mistakenly attributed to the wrong family. If email is not an option, the written notification can be given as a note/letter to the nursery manager.

### Collection of children

Please note that our pick up times are **12, 1.00, 3.00, 4.00 – 5.00 and 5-5.30** if you come at any other time then please be patient if we don't open the door straight away, we are often in numbers with the children and can't leave to open the door until we have made sure the children are safe, if you can stick to our pick up times (or as close as possible) it would be greatly appreciated.

Our opening hours are 8.00 am until 5.30 pm, please make sure you are here to pick up your child at the time they are booked in until. Please let us know as soon as you can if you are going to be a few minutes late so we can prepare your child that you will be a few minutes late picking up.

As our policy states we will charge a late fee for parents that are late picking upon a regular basis.

Lastly.....

As the weather changes please make sure your child comes into nursery with appropriate clothing and named spare clothes in their bag.

October Holiday Club Booking forms have been sent out so please make sure I receive these backs by the deadline.

Christmas Holiday Club will also go out this half term so please keep an eye out for those.



